

MINUTES
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MONDAY, JULY 18, 2011
TRAINING ROOM
3300 CAPITOL AVE., BUILDING B
FREMONT, CALIFORNIA
7:15 P.M.

1. **SECRETARY CALL FOR QUORUM**

2. **CALL TO ORDER**

3. **ROLL CALL**

Present: Chair Hoffman, Vice Chair Smith, Commissioners Watanuki, Walsh, Vuppala, Leung, La and Campbell

4. **APPROVAL OF MINUTES** of the June 20, 2011 meeting.

A motion was made by Commissioner Smith and Seconded by Commissioner Walsh to accept the minutes of June 20, 2011 with the following corrections on section 9.2 – Event Schedule: The minutes show that Chair Hoffman was to attend the book talk on 6/23 at the Senior Center. A correction is made to show that Vice Chair Smith would be taking Chair Hoffman's place. The motion was approved with Commissioners Vuppala and Watanuki abstaining. The motion was so ordered.

5. **ORAL COMMUNICATIONS**

None

6. **WRITTEN COMMUNICATIONS**

None

7. **ANNOUNCEMENTS**

None

8. **CONSENT ITEMS** (Routine items requiring no discussion; any Commissioner or member of the public can ask for a consent item to be moved to the regular agenda to allow for discussion)

8.1 None

9. **OLD BUSINESS**

9.1 HRC Work Plan

Commissioners reviewed the work plan and requested the following changes be made:

- Community Dialogue – July/Sept - change to read “Encore Volunteer Workshop”
- Community Dialogue – Oct/Dec 2011- add “SF Pride Parade”
- Community Outreach – April/June 2011 - Move “Discuss Guidelines and limitations of web presence” to Oct/Dec 2011
- Community Outreach – July/Sept 2011 - Add National Night Out
- Advocacy – July/Sept 2011 – insert HRC to “help staff city booth...”
- Advocacy – July/Sept 2011 – Add “Send invite to City Council for HRC reception to be held on Jan 31st.”

9.2 Community Event for Joseph David Osman’s “*Surrender to Kindness*”

Staff reviewed the success of the three book talks on “*Surrender to Kindness*” written by visiting author, Joseph David Osman.

9.3 Human Relations Award Discussion

Commissioners made the following changes to the nomination form:

- A. Add auto date of document to footnote of entire document so that it will show latest date it was changed.
- B. Correct spelling of volunteerism on General Awards Criteria page.
- C. Change format of General Awards Criteria page. Add the following:
 - My Nominee is:
 - 1A) Individual (explanation)
 - 2B) Professional (explanation)

OR

- 2A) Service (explanation)
- 2B) Business (explanation)

This individual or organization is nominated for the category marked below (Choose only 1)
List of categories to go under this.

- D. On the Additional required info section – Add the following guidelines to submitting written information:

- 3 page document maximum
- 1 inch Margins to be used
- Must use 12 point Font in Times New Roman
- Spacing between lines to be 1.5

- E. Put City of Fremont Logo on Nomination Form
- F. Change date on item #3 on Nomination Form
- G. Item #4 on Nomination Form – insert nomination form should be emailed to HRC@fremont.gov
- H. Add email address and line under Name of individual or organization nominee and under Name of person submitting this nomination.
- I. Eliminate the words: *INFORMATION FORM (To be removed before judging)*

9.4 Commission Participation in San Francisco Pride Parade

On June 26, 2011, the HRC led an official City contingent of Fremont residents in the San Francisco Pride Parade. An update was given by Chair Hoffman and others who were in attendance at the parade.

10. **NEW BUSINESS** (Items on which the Commission has not yet had an agendaized discussion or taken action).

10.1 National Night Out

Commissioners Leung, Vuppala, Campbell and La volunteered to participate in National Night Out

11. **COMMISSION REFERRALS**

11.1 None

12. **STANDING AND ADHOC COMMITTEE REPORTS** (Oral reports on relevant meetings/events)

12.1 Strengthening Fremont Serving Non Profits Committee

Commissioner Walsh reported that the CAEB meeting held in June was the last meeting for the year. The Strategic Plan was presented to the group. The next meeting will be in September.

The commission requested that the Strategic Plan be presented at the next HRC meeting in September.

Commissioner Walsh reminded the group that this committee is down one person now that Anish Davè has left.

12.2 Community Dialogue and Resource Sharing Committee

No update

12.3 Community Outreach Committee

No update

12.4 Advocacy Committee

Staff to create the invitation to the Wine, Cheese and Olive Oil Reception with City Council on January 31, 2011

12.5 “Make a Difference Day” Committee

Arquimides Caldera reviewed MADD with the commissioners and informed them that he is still looking for some one to head up the event. Dominican Sisters donated \$100 to MADD. Staff to email MADD fundraising letter to Commissioners.

12.6 Other Commission Updates

Commissioner Walsh told the HRC about a new women’s group forming called Interfaith Women of Peace. They are having a kick off event (International Day of Peace) at Lake Elizabeth on September 21, 2011 from 6:00 p.m. to 7:00 p.m.

Suzanne Shenfil told the HRC about the Encore Volunteer Workshop that she will be attending in August. She will bring back info about the program and report back to the Commission in September.

13. STAFF REPORTS

13.1 Attendance Summary (**Attachment 13.1**)

13.2 Calendar (**Attachment 13.2**) of HRC regular/special meetings and events.

13.2.1 Reminder there will be no HRC meeting in August

13.3 Wine, Cheese, and Olive Oil tasting party at Dominican Sisters – Jan 31, 2012

13.4 Art and Wine Festival time slots for working the COF Booth –

Saturday, August 6 from 9:00 a.m. to noon - Commissioner Leung

Sunday, August 7 from 2:00 p.m. to 4:00 p.m. – Commissioner Campbell

14. REFERRALS TO STAFF (this is for items referred by an individual Commissioner. A Commission vote in favor of an item here means it will be placed on a future Commission agenda as an item of new business. A vote against means it will be dropped without consideration).

15. **ADJOURNMENT**

A motion was made by Commissioner Watanuki and seconded by Commissioner Campbell to adjourn the meeting. The motion was approved and so ordered.